



# Out of School Hours Care



## BEFORE SCHOOL CARE & AFTER SCHOOL CARE BOOKING FORM

**Registration Fee** \_\_\_\_\_ \$30 for 1<sup>st</sup> child / \$50 family (paid once per year)

**Changes/cancellations** \_\_\_\_\_ \$5 per family each time

**Before School Care** \_\_\_\_\_ \$15 per morning (regular bookings) \_\_\_\_\_ Includes breakfast

\$20 per morning (casual bookings) \_\_\_\_\_ Includes breakfast

**Hours** \_\_\_\_\_ 6:30am to 8:30am (then taken to playground)

**After School Care** \_\_\_\_\_ \$25 per afternoon (regular bookings) \_\_\_\_\_ Includes afternoon tea and late snack

\$30 per afternoon (casual bookings) \_\_\_\_\_ Includes afternoon tea and late snack

\$17 short stay (**pick up by 5:00pm**) \_\_\_\_\_ Includes afternoon tea

**Hours** \_\_\_\_\_ 3:00pm to 6:30pm

Child's name \_\_\_\_\_ Class \_\_\_\_\_

Child's name \_\_\_\_\_ Class \_\_\_\_\_

Child's name \_\_\_\_\_ Class \_\_\_\_\_

**Please tick days required:**

Before School Care						
Monday	Tuesday	Wednesday	Thursday	Friday	Frequency (please tick)	Term/s
					<input type="checkbox"/> Weekly <input type="checkbox"/> Fortnightly	

**Before School Care** Start date \_\_\_\_\_ End date \_\_\_\_\_

See over page

**Please tick days required:**

After School Care							
	Monday	Tuesday	Wednesday	Thursday	Friday	Frequency (please tick)	Term/s
<b>Short Stay</b> (pick up by 5pm)						<input type="checkbox"/> Weekly <input type="checkbox"/> Fortnightly	
<b>Regular booking</b>						<input type="checkbox"/> Weekly <input type="checkbox"/> Fortnightly	

**After School Care** Start date \_\_\_\_\_ End date \_\_\_\_\_

**Please tick / complete**

- I acknowledge that once the above bookings are confirmed and my child/ren's positions are reserved, I will be responsible for paying all fees due for those days, unless notice is given by **6:30pm Friday of the preceding week** (in which case, I will be charged the change to booking or cancellation fee instead, to cover administration costs).
- For minor changes (eg extra or cancelled days) I/we will notify the OOSH Supervisor or Coordinator.
- For major changes (eg extra or cancelled terms), I/we will complete a new booking form or let OOSH know by email, in person or phone for cancellation of term.

Please list any **extracurricular activities** (with days and times) below:

(Please note: If extracurricular activities are not communicated, Educators legally have the right to not release your child to the activity)

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I would like my child to complete their homework at the centre:  Yes  No

Parent/Carer's name \_\_\_\_\_

Parent/Carer's signature \_\_\_\_\_ Date \_\_\_\_\_

Contact phone number \_\_\_\_\_