

ENROLMENT APPLICATION

Families with a child already enrolled at Toongabbie Christian College should go directly to page 3.

APPLICATION FEE \$50 PER NEW FAMILY

If the Application Fee o	overs one child:								
First Name			Surname						
Application for Grade			Year						
If the Application Fee covers more than one child, please list their names and grades being applied for:									
PAYMENT OPTIONS									
☐ Direct Deposit ☐	□ Cash □	Credit Card	□ E	FTPOS					
You may pay in person at	the College Office	e using cash or	card						
To Direct Deposit please of	deposit into the Co	ollege Bank Ac	count as follo	DWS:					
Account NameToo	_	College Ltd.							
BSB 082 Account No 509									
		nts first initial a	nd surname	and the word 'Enrol'. E.g. S Jones Enrol					
OFFICE USE ONLY									
Payment received [date]			Initials						

First given r	name						
			[This na	ame will be used on ro	olls, reports a	and official do	cuments]
Second give	en name						
Family name	e / surn	ame					
Preferred fi	rst nam	e (if applicable	e)				
Gender	П м	ale 🗌 Fen	nale	Date of birth	1		
Application	for Gra	de (K-12)			Prese	ent Grade	
Intended cor	mmence	ment date/y	ear				
Present scho	ool						
Church stud	lent atte	ends *					
Denomination	on			ı	Pastor		
* Required field: Please note that the Toongabbie Christian College Enrolment Policy requires at least one parent/carer to be actively involved in a Christian Protestant Church. A Pastor's Reference must be submitted with the enrolment application to confirm the details of church involvement. Enrolment cannot be offered to families who do not meet this enrolment criteria.							
parent/carer t the enrolment	t applica			letails of church in	ivolvelile.		
parent/carer t the enrolment	t applica neet this	enrolment c	riteria.	letails of church in	ivolvelile.		

	Father Male Guardian	Mother Female Guardian
Title		
Given names		
Surname		
Nationality		
Language/s spoken at home	☐ English ☐ Other:	☐ English ☐ Other
Home address		
Postal address		
Mobile phone		
Work phone		
Home phone		
Email		

	Father I	Mother Female Guardian						
Occupation								
	Please see occupation	າ groups table	on page 8	Please see occupation gr	oups table on page 8			
Occupation Group	□ 8 □ 4 □	3	□ 1		3			
Employer								
Commitment to Christian faith and regular involvement in church	Yes No Please note that enrolm Pastor's Reference can be parent/carer to confirm	oe provided for a	t least one	Pastor's Reference can be pr	Yes No Please note that enrolment cannot be offered unless a Pastor's Reference can be provided for at least one parent/carer to confirm church involvement			
Church attended								
Pastor								
Frequency of Church attendance								
Areas of involvement in Church								
Marital status		ingle/never ma	rried Separated		e/never married orced			
Highest year of school education	Year 12 Ye	ar 11 🔲 Ye	ear 10	Year 12 Year 2				
Level of highest qualification * *Required by the Federal Government. Individual data will not be quoted.	Bachelor degree Advanced Diplor Certificate I to IV No non-school of	ma/Diploma ' (including Tra	de Certificate)	Advanced Diploma/	 □ Bachelor degree or above □ Advanced Diploma/Diploma □ Certificate I to IV (including Trade Certificate) □ No non-school qualification 			
	☐ Citizen ☐ Pe	rmanent reside	ent	☐ Citizen ☐ Perma	☐ Citizen ☐ Permanent resident			
Residency status	Temporary resident	Visa no.		Temporary resident	Visa no.			
☐ Please attach to this application form any current parent/carer visa/s.								
Current family	structure							
Student currently	resides with	ather & Mothe	er 🗌 Mot	her only	Other *			
* Please specify								
Are the natural/legal	parents/carers married	to each other		☐ Yes ☐ No				
Are both natural/lega	l parents/carers still aliv	/e?		☐ Yes ☐ No				
If separated, is the mo	other/female guardian ı	remarried?		☐ Yes ☐ No				
If separated, is the fat	her/male guardian rem	arried?		☐ Yes ☐ No				
Do both natural/legal	parents have access to	☐ Yes ☐ No						

If your relationship structure involves shared parental responsibility of the child for whom this application is made, please outline the arrangement below.							
Siblings Please list brothers and sisters							
Name Gender	Date of birth School/employment						
understanding and agreement / consent to Please attach a copy of any Court O	orders, Parenting Plan or agreed arrangements between parents.						
Student Development Gov	ernment Reporting Information						
returns. (Responses to these questions will in	ege to determine education needs that the student may have, as well as completing Gover no way affect the enrolment of your child/ren). It is important for you to disclose any e in securing Government funding but also to adequately prepare for your child's education	known					
Is the student of Aboriginal or Torres Strait Islander origin?	☐ No ☐ Yes, Aboriginal ☐ Yes, Torres Strait Islander						
In which country was the student born?							
If born overseas, on what date did the stu	udent arrive in Australia?						
What is the student's residency status?	☐ Australian citizen ☐ New Zealand citizen ☐ Permanent resident						
If the student is a permanent or temporary visa holder, please provide the	Current visa sub class						
following information:	Visa expiry date						
Does the student speak a language other	☐ No, English only ☐ Yes						
than English at home?	If yes, what language?						
If the student was born overseas and/or born overseas, please provide one of the with your application.	· · · · · · · · · · · · · · · · · · ·						
Does the student have difficulty in -	☐ Understanding English ☐ Speaking English ☐ Writing in English						

Student medical details and risk assessment

Medicare number									
Private Health Fund			Number						
Allergies	□ No □	No D							
Details (including severity)									
Asthma	□ No □	Yes (complete details below) Asthma Management Plan attached with expiry information							
Details (including severity)	e.g- how/when	does the condition occur							
Diagnosed health conditions, medications, treatment									
Consent for emergencies	In case of sudden	illness or accident, the Co	ollege will endeavo	ur to conta	act parents/carers at				
In case of emergency I/we give	e consent for Coll	ege staff to assist my child		☐ Ye	s 🗆 No				
Permission to give Paracetamo	bl			☐ Ye	es 🗆 No				
		Name (not parent/carer)							
In the event of any emergen- is authorised to contact and, release our child to the follo- parents/carers cannot be con-	if necessary, wing person, if	Phone number							
parents, carers carried ac co.		Relationship							
To your knowledge, is there anything in the student's history or circumstances (including medical conditions) which might pose a risk of any type to this student, or other students, or staff at this College?									
Has the student ever been suspended or expelled from any previous school? No Ves (details below please)									

Students with disabilities

Is your child a person with	your child a person with					
☐ A hearing impairment	An intellectual disability	☐ Difficulties in the basic areas of learning				
☐ A language disorder	☐ Mental health issues	Acquired brain injury				
☐ A physical disability	A physical disability					
Is the student receiving any intervention	n/assistance for their disability?	☐ No ☐ Yes (details below please)				
Is there anything that you do or modify College to meet the student's education		☐ No ☐ Yes (details below please)				
Please indicate any learning adjustment to learning programs, communication, r		udent to participate at the College, eg changes				
Has any previous school prepared a doc student's additional learning needs?	cumented plan to support the	☐ No ☐ Yes (details below please)				
Is your child currently receiving addition gifted and talented program?	nal extension work or involved in a	☐ No ☐ Yes (details below please)				
Does your child have any special gifts o	r talents?	☐ No ☐ Yes (details below please)				
Are there any special considerations of	which the College needs to be aware?	☐ No ☐ Yes (details below please)				
Please attach to this application for adjustments. Eq. IEP's, Paediatrician, P		t the College in making reasonable educational				

Parent/Carer occupation groups

You will need to use this table to complete the 'Occupation Group' section on page 4. The Federal Government collects this data from each school. If you have retired or stopped work in the past 12 months, choose the group in which you used to work.

Group 8

• You have not been in paid work in the last 12 months

Group 4

Machine operators, hospitality staff, assistants, labourers and related workers

- Drivers, mobile plant, production/processing machinery and other machinery operators.
- Hospitality staff: hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper.
- Office assistants, sales assistants and other assistants.
- Office: typist, word processing/data entry/business machine operator, receptionist, office assistant.
- Sales: sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker.
- Assistant/aide: trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant.
- Labourers and related workers
- Defence Forces ranks below senior NCO not included above
- Agriculture, horticulture, forestry, fishing, mining worker: farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand
- Other worker: labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor.

Group 3

Tradespeople, clerks and skilled office, sales and service staff

- Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.
- Clerks: bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk.
- Skilled office, sales and service staff.
- Office: secretary, personal assistant, desktop publishing operator, switchboard operator
- Sales: company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher
- Service: aged/disabled/refuge/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor.

Group 2

Other business managers, arts/media/sport spersons and associate professionals

- Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business
- Specialist manager: finance/engineering/production/personnel/indu strial relations/sales/marketing
- Financial services manager: bank branch manager, finance/investment/insurance broker, credit/loans officer
- Retail sales/services manager: shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency
- Associate professionals generally have diploma/technical qualifications and support managers and professionals.

- Arts/media/sports: musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official
- Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional
- Business/administration: recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager
- Defence Forces: senior Non-Commissioned Officer

Group 1

Senior management in large business organisation, government administration and defence, and qualified professionals

- Senior Executive/Manager/department head in industry, commerce, media or other large organisation.
- Public Service Manager: (Section head or above), regional director, health/education/police/fire services administrator
- Other Administrator: school principal, faculty head/dean, library/museum/gallery director, research facility director
- Defence Forces: Commissioned Officer

- Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.
- Health, Education, Law, Social Welfare, Engineering, Science, Computing professional
- Business: management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer
- Air/sea transport: aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller

Conditions of Enrolment

- 1 That the parents/carers will agree to allow the child to participate fully in the life and program of the College, including activities that reflect the College's Christian emphasis.
- 2 That the parents/carers undertake to provide the child with the correct uniform approved by the College and is to be worn neatly and well maintained.
- 3 That the parents/carers undertake to provide the child with all necessary text books and other equipment of a personal nature that may be required to enable the child to benefit from the education offered.
- 4 That the parent/carers agree to support the child and measures taken by the College to assist the child to meet the academic and attendance requirements of the NESA and those of other providers at which they are enrolled.
- For students with disabilities, parents/carers are required to provide current documentation to assist the College in making reasonable education adjustments. Disability, in relation to a student, means:
 - Total or partial loss of the student's bodily or mental functions; or
 - · total or partial loss of a part of the body; or
 - the presence in the body of organisms causing disease or illness; or
 - · the presence in the body of organisms capable of causing disease or illness; or
 - · the malfunction, malformation or disfigurement of a part of the student's body; or
 - · a disorder or malfunction that results in the student learning differently from a student without the disorder or malfunction; or
 - a disorder, illness or disease that affects a student's thought processes, perception of reality, emotions or judgement or that results in disturbed behaviour.
- That the parents/carers accept the right of the College to employ such discipline as it seems wise and expedient for the child, and agree to uphold in every way possible the College's authority and right to administer appropriate discipline in accordance with the policies of the College.
- That all fees are payable in advance by the tenth day of each term. In cases where this requirement would cause hardship, parents must make contact with the Business Manager before the due date, to enable alternative arrangements to be considered. Failure to do so may result in your child not being allowed to enter a new term. Any outstanding fees must be paid by the end of each term. Should an external debt collection agency be involved, all costs will be added to the amount owing to the College.
- 8 That the parents/carers will give at least one term's notice of termination of enrolment in writing and failure to do so will result in a liability to pay half of one term's standard fees.
- 9 That the parents/carers will support the Christian ethos of the College so that the child will be given every opportunity to grow up into Christ.
- 10 The parents/carers agree to supply at their own cost:
 - copies of any Court Orders or Parenting Plans regarding parenting/fee arrangements;
 - AVO's relevant to the child or family;
 - copies of health professional and other specialist reports.
- 11 That the College may suspend or terminate enrolment at its discretion for failure to comply with these conditions or other serious breaches of the College's policies.
 - * Parents agree not to make alcohol freely available at any 18th birthday party or other celebrations while their child is enrolled at TCC as this would be a breach of their enrolment conditions.

Conditions of Ongoing Enrolment

- The parent/carer agrees to ensure that their child will exhibit appropriate standards of behaviour as outlined in the Student Handbook and College policies and to refrain from involvement in any activity that significantly brings the name of the College into disrepute. This will include but is not limited to the following: dress; speech and behaviour; use of tobacco and alcohol*; possession, use or supply of drugs or prohibited substances; use/misuse of the internet; use/misuse of technology; bullying/cyberbullying; pornography; possession and use of weapons; any illegal activity and behaviour which is not consistent with the College's Christian ethos and the Statement of Faith.
- 13 Students are expected to exhibit behaviour that does not put the safety of others significantly at risk.
- 14 That all fees are payable in advance by the tenth day of each term. In cases where this requirement would cause hardship, parents must make contact with the Business Manager before the due date, to enable alternative arrangements to be considered. Failure to do so may result in your child not being allowed to enter a new term. Any outstanding school fees must be paid by the end of each term. Should an external debt collection agency be involved, all costs will be added to the amount owed to the College.

Declaration							
Mother Female Guardian permission	Father Male Guardian permission						
I accept the conditions of enrolment as set out above and hereby apply to have my child enrolled at TCC.	I accept the conditions of enrolment as set out above and hereby apply to have my child enrolled at TCC.						

Statement of Faith

The Nature and Unity of the Godhead

We believe there is one God who is eternal personal Spirit. He is infinite in power, wisdom, holiness and love. God is Triune in essential being and revealed to us as Father, Son and Holy Spirit, and who of His own sovereign Will created the heavens, the earth and all that is contained within the universe.

The Deity and Humanity of Christ

We believe that Jesus Christ as the second Person of the Godhead is eternally one with God the Father of whose person and glory Jesus is the accurate expression. To become human, He was conceived of the Holy Spirit and born of the virgin Mary, so that two whole and perfect natures, the nature of God and human nature, were united in one Person; truly God and truly human.

The Holy Spirit

We believe that the Holy Spirit is the third Person of the Trinity is eternally one with the Father and the Son yet He is sent by Them to achieve the divine purpose in the world and the church.

The Divine Inspiration of the Scriptures

We believe that the Scriptures, consisting of the sixty-six books of the Old and New Testaments, are the infallible Word of God. They were written by holy people of God inspired by the Holy Spirit and have supreme authority in all matters of faith and conduct.

The Sinfulness of People

We believe that people were made in the image of God and for fellowship with God. By transgression of God's command humankind fell from fellowship with God and their nature was corrupted. As a consequence, all people are spiritually dead under Satan's dominion and control and subject to God's wrath and condemnation. Therefore, apart from God's grace, people are helpless and hopeless.

Christ's Atonement for the Sin of Man

We believe in order to redeem people from the guilt, penalty and power of sin; Jesus Christ became human and died a sacrificial death as our representative substitute. By His resurrection, God's acceptance of His atoning death was demonstrated. This atonement is sufficient for the whole world, but effective only in those who received it. The sinner is justified and reconciled to God, not through any personal merit, but solely on the basis of God's gracious gift of salvation in Jesus Christ received through faith.

The Work of the Holy Spirit in Salvation

We believe the ministry of the Holy Spirit is necessary for the acceptance of God's provision of salvation. The Holy Spirit convinces sinners of their sinfulness, leads them to personal faith in Jesus Christ as Lord and Saviour and so brings them to spiritual birth as God's children and to fellowship in Christ. Working within the life of believers the Holy Spirit makes real the presence of Christ, witnesses to their relationship with God, leads into all truth, bestows gifts for effective services and produces graces for holy living.

The Church

We believe the Church is the body of people whom God has separated from the world through faith in Jesus Christ as their Lord and Saviour. All regenerate persons are members of the universal Church of God, which takes local form wherever groups of believers unite for worship, fellowship and service in accordance with scriptural principles. All believers are called to a priestly ministry in the offering of spiritual sacrifices and sent into the world to be witnesses. God calls individuals to positions of oversight and leadership or to special ministries. The Church recognises such by ordaining pastors, commissioning missionaries, appointing deacons and other leaders, following New Testament practice.

* The Baptism of Believers only by Immersion

We believe that Baptism is an ordinance of the Lord Jesus Christ. It is a public declaration of a person's faith in Jesus Christ as Lord and Saviour. In accordance with New Testament Scripture it should be administered only by total immersion, which symbolises the believer's identification with Christ in death, burial and resurrection, the remission of sins and the believer's dedication to God to live and walk in newness of life.

* The Communion

We believe that the Lord's Supper is an ordinance of the Lord Jesus Christ instituted by Him to be celebrated with the elements of bread and wine by believers in Christ until the end of the age. It commemorates and declares our thanks for the Lord's substitutionary death. The celebration of the ordinance expresses our fellowship with and in the Lord Jesus Christ as members of the Body of which He is the Head.

The Return of the Lord Jesus Christ

We believe at the end of this age, according to His promise, Jesus Christ will return personally and visibly in His glory to the earth. The full consummation of the Kingdom of God awaits His return.

The Resurrection of the Dead

We believe at the end of the age, there is to be a resurrection both of the righteous and the unrighteous. After death the bodies return to dust, but their spirits return immediately to God – the righteous to be with Him and the unrighteous to be reserved for the judgment.

Rewards and Punishments in a Future State

We believe God has appointed a day of final judgment for the world. At that time Jesus Christ will judge every person and each will receive reward or punishment according to their deeds. Those judged righteous, in their resurrected and glorified bodies, will receive their reward and will dwell forever in Heaven with the Lord. The unrighteous will be consigned to Hell, the place of everlasting punishment.

* Variations to these clauses will be accepted to allow for different convictions about these two beliefs.

Statement of Faith								
Are there any areas of disag	greement with the Statement of Faith?	☐ Yes	□ No					
If yes, please give details								

Privacy Policy

The College collects personal information, including sensitive information about students and parents/carers before and during the course of a student's enrolment at the College. The primary purpose of collecting this information is to enable the College to provide schooling for your child/children and to enable them to take part in all the activities of the College.

Some of the information we collect is to satisfy the College's legal obligations, particularly to enable the College to discharge its duty of care.

Laws governing or relating to the operation of a school require certain information to be collected and disclosed. These include relevant Education Acts, Public Health and Child Protection laws.

Health information about students is sensitive information within the terms of the Australian Privacy Principles under the Privacy Act. We ask you to provide medical reports about students from time to time.

The School from time to time discloses personal and sensitive information to others for administrative and educational purposes, including facilitating the transfer of a student to another school. This includes to other schools, government departments, the College Board, medical practitioners, and people providing services to the College (including specialist visiting teachers, [sports] coaches, volunteers and counsellors) and anyone authorised by parents/carers to disclose information to and anyone to whom the College is required to disclose the information by law.

Personal information collected from students is regularly disclosed to their parents/carers.

The College may store personal information in the 'cloud' which may mean that it resides on servers which are situated outside Australia.

The College's Privacy Policy sets out how parents/carers or students may seek access to personal information collected about them. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the College's duty of care to the student, or where students have provided information in confidence.

The College's Privacy Policy also sets out how you may complain about a breach of privacy and how the College will deal with such a complaint.

As you may know the College from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the College's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.

On occasions information such as academic and sporting achievements, student activities and similar news is published in College newsletters and magazines [and on our website]. Photographs of student activities such as sporting events, school camps and school excursions may be taken for publication in College newsletters, the College Facebook page, the College website and magazines.

If you provide the College with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the College and why, that they can access that information if they wish and that the College does not usually disclose this information to third parties.

If we do not obtain the information referred to above, we may not be able to enrol or continue the enrolment of your child.

Declaration								
Please indicate below whether or not you are willing to give your permission for the College to use and publish the names, photographs and academic work of your child within and outside the College community for College promotional purposes.								
Mother Female Guardian permission	Father Male Guardian permission							
☐ I give permission ☐ I do not give permission	☐ I give permission ☐ I do not give permission							

Parent/Carer Declaration of Accuracy and signature

I declare that the information provided in this application is, to the best of my knowledge and belief, accurate and complete.

I have read, understand and agree with the information in this application including the Conditions of Enrolment, Statement of Faith, collection of personal information, consent for emergencies and publishing student information.

Father/	/Male Gu	ardian								
	Name									
Si	Signature									
	Date									
Mothe	r/Female	Guard	ian							
	Name									
Si	gnature									
	Date									
Please	ensure	the f	ollowing	docu	ments	s are inclu	ded with	this ap	plica [.]	tion:
	Enrolm	ent App	olication for	n comp	oleted (v	vith \$50 Appl	ication Fee f	or new f	amilies)	
	Copy of	f Birth C	Certificate or	Passpo	ort (prod	of of age)				
	A refere	ence fro	m your Pas	tor, Mir	nister or	Church Elder				
	Proof o	f stude	nt & parent	Austral	ian resid	dency status				
	А сору	of the r	most recent	School	Report	(for students	enrolling in	Years 1-	11)	
	Copies	of all o	f the studen	t's NAP	LAN Re	ports (for stu	dents enrolli	ng in Ye	ars 4-1	1)
	Signed	Cyber S	Safety Use A	greem	ent form	1				
			Court Order plicable)	s or Pa	renting	Plan regardin	g parenting,	/fee arraı	ngemei	nts or AVO's relevant to the child
	Immuni	sation	Certificate		Asthma	a Managemer	nt Plan			Anaphylaxis Management Plan
	Copies	of Heal	th Professio	nal & c	ther Sp	ecialist report	s pertaining	to medi	cal and	or learning disorders (if applicable)
					Thank :	you for maki	ng this app	lication		
Have yo	ou attend	ed an C	Open Day or	Tour a	t TCC?		☐ Yes		0	
If yes, w	vhen?									
	d you hea he Colleg		☐ Famil	y or frie	ends	☐ Interne	et search	☐ Ot	ther:	