



**Location** College address \_\_\_\_\_ 30-40 Metella Rd, Toongabbie  
Best access for OOSH \_\_\_\_\_ 24 Octavia St, Toongabbie

**Contact** Nominated Supervisor \_\_\_\_\_ Mrs Rosti Nash  
Email \_\_\_\_\_ oosh@tcc.nsw.edu.au  
Phone \_\_\_\_\_ 8863 2913 | 0433 780 076

**2024 Fees** Annual Registration Fee \_\_\_\_\_ \$50 per child | \$100 per family  
Daily Fees \_\_\_\_\_ see below

**Rebates** Families who qualify may receive a Child Care Subsidy Reduction (this means-tested and reduces your daily fee) on Child Care fees.  
Contact Centrelink on 13 61 50 to see if you are eligible.

### Our Services

<b>Before School Care</b>	Our Before School program is available every school morning in the OOSH room. <b>6.30am-8.30am</b> during term time. Breakfast is provided. Children are taken into the playground when a supervising teacher goes on duty. Parents/Carers must pre-book (conditions apply).	\$16 per morning (regular booking) \$21 per morning (casual booking)
<b>After School Care</b>	Our After School program is available every school afternoon in the OOSH room. <b>2.55pm-6.30pm</b> during term time. Afternoon tea and late snack provided. Parents/Carers must pre-book (conditions apply).	\$26 per afternoon (regular booking) \$31 per afternoon (casual booking) \$18 short stay (pick up by 5.00pm)
<b>Vacation Care</b>	Our Vacation Care program is sent to families via email at the start of each term. <b>7.00am-6.30pm</b> during holiday periods. Children can attend if aged 5-12 years. Please send a piece of fruit for morning tea and a packed lunch. Afternoon tea and late snack provided. Parents/Carers must pre-book (conditions apply). Additional cost for incursions and excursions.	<b>Early Bird Offer:</b> \$55 per child per day Completed forms to be handed in by the end of Week 5  <b>Regular Booking:</b> \$60 per child \$30 (half day - am/pm) \$65 (casual booking)

## Bookings

Each new family must complete one Registration Form for each child. At the beginning of each year, re-enrolling families must fill out a re-enrolment form for each child to confirm if any of their details have changed.

If you require a casual booking, please call or email the OOSH centre before the day of your required booking. There may be times when we are unable to accept your booking.

**Registration and Booking Forms** are available from OOSH, TCC Sentral Portal and on the TCC website.

- Registration Form
- OOSH Re-enrolment OOSH Form
- Before School Care & After School Care Booking Form
- Before School Care & After School Care Short Term Booking Form

## Medical Information

If your child has a medical condition such as Asthma or Anaphylaxis, a medical action plan from their GP must be provided and updated annually.

Medication which is required to be administered during OOSH hours must be presented in an original package with your child's name, medication name and correct information about dosage on it.

## OOSH Curriculum

Our program is centred around the 'My Time Our Place' National Framework, created by ACECQA.

*"The Framework draws on conclusive international evidence that children learn and develop the skills and behaviours required for active citizenship in a wide range of settings. It has been developed with input from children, families, the school age care sector, academics and the Australian and State and Territory Governments."*

Every three years, child care centres are assessed by the governing body, ACECQA. To pass this assessment, centres must pass seven Quality Areas. The current rating is displayed in our Centre.

## General

**Property**\_\_\_\_\_ Please label your children's belongings clearly. Lost property is located directly in front of the OOSH entrance.

**Spare clothing**\_\_\_\_\_ Young children sometimes have accidents and need to change their clothing. Please provide spare clothing in a plastic bag, to be kept in their bag.

**Sunscreen**\_\_\_\_\_ Sunscreen is provided at OOSH. If your children have specific requirements and cannot use our sunscreen, please provide an alternative sunscreen and be sure to notify educators.

**Illness**\_\_\_\_\_ Please do not send your child to OOSH if they are unwell. If your child becomes ill at the Centre, educators will contact parents to notify them of their symptoms and recommend the child be picked up as soon as possible.

**Fee Statements**\_\_\_\_\_ Fees must be paid by the due date stated on the statement. Statements will be issued at the beginning of each month. If you are unable to make the full payment by the due date, please contact the Nominated Supervisor to make a payment plan. If parents/carers have not paid their OOSH fees after 3 fortnightly notifications, the Nominated Supervisor has the right to suspend the child's enrolment until the full payment has been made. Cash payments are to be made at the College Office.

For direct debit or cheque, account details are:

TCC OOSH Ltd

BSB: 082 330

Account number: 61523 6335

For credit card payments please contact the College Office on 8863 2952.

**Confidentiality**\_\_\_\_\_ All personal information will be stored securely.