



EMPLOYMENT OPPORTUNITY

Currently available

PSYCHOLOGIST

Toongabbie Christian College is a Kindergarten to Year 12 co-educational College in the western suburbs of Sydney. The College is a ministry of Toongabbie Baptist Church. Our purpose is to function as a Christian community in supporting families by providing quality education to develop the whole person in a Christ-centred, caring environment for life and eternity.

Toongabbie Christian College seeks to appoint a **Psychologist** who will:

- Maintain a commitment to a faithful walk with the Lord Jesus Christ
- Demonstrate ongoing commitment to the College's Purpose and Purpose statements
- Commit to a growing understanding of the place of education, teaching and learning from a Biblical Worldview
- Set an example to students, staff and parents/carers in matters of faith and conduct

The Role

- This is a maternity leave temporary full-time/part time role commencing 13 September 2024 and concluding 26 September 2025
- School Psychologist Level 1 - School Psychologist Advanced Certification in accordance with the NSW Christian Schools General Staff MEA \$95317 - \$151742 based on qualifications and experience
- Role description available at www.tcc.nsw.edu.au

Specific Criteria

- Maintain formal, accredited qualifications and licensing with the Australian Health Practitioner Regulation Agency (AHPRA)
- Toongabbie Christian College acknowledges the importance of continuing professional development (CPD) in enhancing the competence and expertise of Psychologists. Funding resourcing is provided to accommodate the Psychologist in accessing clinical peer supervision.

Application documentation must include:

- Completed and signed Toongabbie Christian College Teaching Staff Employment Application Form available at www.tcc.nsw.edu.au
- Full CV to demonstrate suitability for the position, including qualifications, relevant experience, current position responsibilities and employment history
- Certified copies of qualifications
- Current Working With Children Check or an ability to obtain such a check
- Evidence of a First Aid credential or a commitment to obtain such a credential by the commencement date

Application process

- **Only applicants eligible to work in Australia may apply for this position**
- Submit application via email only - employment@tcc.nsw.edu.au
- Indicate in subject line the following: **Application: Psychologist**
- **ALL DOCUMENTATION SUBMITTED AS A SINGLE PDF DOCUMENT**
- Specific enquiries regarding this position may be addressed to Ms Aimee McCarthy amccarthy@tcc.nsw.edu.au

Selection process

- This vacancy does not have a closing date and will close when a suitable applicant is found
- Interviews may commence upon receipt of suitable applicants

The College as a Safe School Organisation actively promotes the safety and wellbeing of all children. We are committed to protecting children from abuse or harm, in accordance with our legal and ethical obligations including Child Safe Standards. All applicants need to have a current Working with Children Check or be eligible to obtain a WWCC by the time employment commences.

ROLE DESCRIPTION

PSYCHOLOGIST

1. PURPOSE OF THIS ROLE

The Psychologist, as leader of the Counselling Team, is responsible for overseeing the College Counselling staff and all College Counselling clinical processes. The Psychologist is responsible for the provision of direct and indirect psychological/counselling services.

2. REPORTING RELATIONSHIPS

- Reports to _____ Principal
- Direct Report _____ Deputy Principal Teaching and Learning
- This position _____ Psychologist
- Reports _____ Counsellors
- Non-reporting relationships _____ Deputy Principal Primary
Deputy Principal Secondary
Head of Junior Primary
Head of Senior Primary
Head of Wellbeing Primary
Deans of Students
Dean of Secondary Operations
Primary Chaplain
Learning Support Mentor Secondary
Learning Support Teams in Primary and Secondary

3. PERSON AND PROFESSIONAL ATTRIBUTES

- Excellent interpersonal skills demonstrating the ability to interact, liaise effectively and establish positive working relationships while being warm and friendly.
- Ability to work and collaborate in a team environment.
- Demonstrate excellent time management and organisational skills.
- Communicate clearly and confidently.
- Display a positive attitude, resilience and emotional control.
- Enthusiastic with personal drive.
- Conscientious and professional.
- Reliable and accountable.

4. RESPONSIBILITIES

Demonstrated commitment to:

- Maintain a commitment to a faithful walk with the Lord Jesus Christ.
- Demonstrate ongoing commitment to the College's Purpose and Purpose Statements.
- Set an example to students, staff and parents/carers in matters of faith and conduct.
- Demonstrate a growing understanding of the place of education, teaching and learning within a Biblical Worldview.

Team Leadership and Administration

- Maintain formal, accredited qualification and licensing with the Australian Health Practitioner Regulation Agency (AHPRA).

- Complete professional learning and clinical supervision to meet registration standards of the profession.
- Proficiency in demonstrating a working knowledge and application of the Australian Psychological Society (APS) ethical code and Australian Board of Psychology professional standards.
- Provide leadership to the Counselling Services team, including facilitation on the line function and chairing team meetings.
- Demonstrated ability to oversee the clinical standards and practice of College Counselling staff.
- Manage the Counselling Service caseload delegation.
- Assign tasks within the Counselling Service.
- Oversee Counselling Services policies and procedures. Where required, to contribute and engage with the review of relevant policies and procedures.

Provision of Direct and Indirect Counselling Service

- Provision of direct psychological/counselling service to College students K-12. For example:
 - The delivery of evidence-based therapeutic intervention.
 - The delivery of small group programs.
 - The facilitation of psychological assessment.
 - Provide referrals for students engaging with external agencies and providers.
 - The development of individual student support plans, risk assessments and safety plans.
 - Responding to critical incidents, including adherence to NSW mandatory reporting obligations.
- Provision of indirect psychological/counselling service to the College (K-12). For example:
 - Consultation with key stakeholders to provide information about child/adolescent mental health via meetings and training seminars.
 - Consultation with key stakeholders to assist the College with effective behaviour support, classroom management and generally meeting the developmental, social, emotional and behavioural needs of students.
 - Engage and contribute with the College's Wellbeing program.
 - Collaborate in the development, delivery and evaluation of preventative mental health programs to support the College community.
- Attendance at meetings with key stakeholders (for example, wellbeing meetings, case consultation meetings, IEP meetings and return-to-school meetings).
- Proficiency in responding to Child Protection concerns.

Performance Criteria

- Ability to work in a K-12 environment.
- Strong teamwork and the ability to provide leadership to the College Counselling Services team.
- Effective and efficient organisational and leadership skills.
- Capacity to process information to provide accurate report and notes.
- Ensure the Counselling Service standards and practices are conducted in a professional manner in accordance with guidelines and principles of the Australian Psychological Society and AHPRA – Psychology Board.
- Achieve management of cases and testing within agreed timeframes.
- Consistent attendance at all scheduled meetings.
- Demonstrated consultation with external professionals.
- Effective in timely communication.
- Demonstrated understanding of contemporary counselling issues as they relate to students and the College Community.
- Maintains high levels of confidentiality.
- Proficiency in regards to all aspects of psychological assessment and reporting.

General

- Actively embrace College life and related activities.
- Be present and actively engage with marketing activities including Open Days and College Tours.
- Participate in prayer, lead worship and devotions as directed.
- Attend compliance sessions as directed by the Principal.

5. AGREEMENT

This role description is intended to describe the general nature and responsibility of work in this role. These statements are not constructed as an exhaustive list of all duties, tasks and skills required for this role. This role description should be read in conjunction with the employee’s current conditions of employment and the provisions the NSW Christian Schools General Staff Multi-Enterprise Agreement.

Employees will also be required to follow any other role-related instructions, College policies & procedures, and to perform other role-related duties requested by the Line Manager (Deputy Principal Teaching & Learning) to support the College’s compliance with its legislative obligations.

The Line Manager (Deputy Principal Teaching & Learning) may, in consultation with the employee vary the responsibilities of role as required, but within the skills and responsibility levels appropriate to the role.

This role will undergo an annual performance review.

By signing this role description, I agree that it accurately reflects my role.

Employee name _____ Signature _____ Date _____

Line Manager _____ Signature _____ Date _____

Principal _____ Signature _____ Date _____